

IRCA APPROVED ISO 22000:2005 FSMS AUDITOR/LEAD AUDITOR TRAINING COURSE



Course provider: TUV NORD CERT GmbH

(Course Registration No. A 17358)

Organized by:

FICCI QUALITY FORUM

Dec 01 - 05, 2014

1. COURSE OBJECTIVE

The aim of the course is

- ✓ Describe the fundamental purpose of a food safety management system (FSMS) as well as the principles, processes and techniques used for the assessment and management of food safety hazards, including the significance of these for FSMS auditors
- ✓ Interpret the requirements of ISO 22000:2005 in the context of an audit of an organization's FSMS
- ✓ Explain the role of an auditor to plan, conduct, report and follow up of a FSMS audit in accordance with ISO 19011

2. YOU SHOULD ATTEND THIS COURSE IF:

- You require detailed knowledge of food safety auditing process
- Your job involves food safety assessment of suppliers and potential suppliers
- You are responsible for managing the internal food safety audit function within your organization
- You are involved in preparing your organization for assessment by customers or certification body for FSMS
- You wish to become registered as Auditor or Lead Auditor with International Register of Certificated Auditors (IRCA, IQA - UK)

3. PREREQUISITE

Prior to commencement of the course, all participants are expected to have an understanding of the content & implementation of ISO 22000 international standards.

4. RECOGNITION

The course is recognized by the IRCA, IQA-UK (International Register of Certificated Auditors). The course meets the training requirements for individuals seeking registration as Auditor/Lead Auditor with IRCA. The course is registered with IRCA and bears Certification No. A 17358.

5. COURSE MATERIAL

Registered participants are sent pre-course material in advance for preparation. Course kit comprising detailed course material and International Standard on FSMS is given to each participant.

6. CERTIFICATE

Those participants who successfully complete the continuous assessment during the course and also the written examination, which is conducted on 5th day of the course, **will be issued certificate by TUV Nord CERT GmbH**

7. COURSE SCHEDULE & REGISTRATION PROCEDURE

Date: Dec 01 - 05, 2014

Timing: 0930 hrs – 17:30 hrs

Nature: Non residential

Venue: FICCI, Federation House, New Delhi

Participation Fee: Rs. 23,850 + 12.36% Service Tax (Total amount of Rs. Rs. 26,798/-, includes cost of training, course kit, lunch, tea etc.)

Registration: Send registration form along with Cheque/DD in favour of "FICCI Quality Forum". The seats are limited to 20 and registration will be done on first come first serve basis

For further details & to reserve your seat, please contact:

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8. ABOUT OUR LEAD FACULTY

Our faculty of this course **Dr (Mrs) Namrata Pandita Wakhloo** is an expert on Food Safety Management Systems. She is a Royal Institute of Public Health, UK approved Trainer to conduct Codex HACCP based Lead Auditors Training. She has conducted 12 such trainings in India and abroad and also conducted fourteen ISO 22000 FSMS Auditor/Lead Auditor Courses in India & abroad.

She has additionally designed and conducted HACCP implementation training programs for organizations like the International Trade Centre (UNCTAD/WTO), Food and Agriculture Organization (FAO), United Nations Industrial Development Organization (UNIDO), Export Inspection Council of India (EIC), Agricultural Produce Export Development Authority (APEDA), Ministry of Food Processing, National Dairy Development Board etc. She has also designed and conducted food safety trainings based on

BRC, IFS, AIB, SQF and Dutch HACCP Standard.

She was the first Senior Food Safety auditor to be registered in April, 1999 from South East Asia by the Quality Society of Australasia. She has assisted in establishing food safety certification system for certification bodies in India viz the SAI Global, TuV India, DNV India, Foodcert India etc. She is empanelled with Quality Council of India as an ISO 22000 FSMS accreditation auditor for conducting accreditation audits on certification bodies.

Our second faculty **Mr. S C Arora** has rich experience of over 40 years in quality assurance and third party certification. He is IRCA UK certificated QMS 2000 Lead Auditor (Registration No. A005025) and has conducted more than 200 Lead Auditor Courses in various disciplines viz quality, food safety, environmental management systems etc not only in India but in other countries viz. Bangladesh, Bahrain, Bhutan, Kyrgystan, Malawi, Maldives, Mauritius, Nepal Oman, Sri Lanka, Tajikistan, etc.

9. ABOUT FICCI QUALITY FORUM

FICCI Quality Forum (FQF) is a specialized division of Federation of Indian Chambers of Commerce and Industry (FICCI) set up with main objective to sharpen the competitive edge of the Indian Industry. FQF provides training, consulting and research services focused on enhancing the quality quotient of clients and partner organization. FQF provides a full range of training programs on effective implementation of national and international management systems standards to support all learning needs from initial understanding to certification as Lead Auditor.

FQF retains a pool of highly qualified, experienced and best in class trainers for course delivery and provides both open house as well as in house courses. For the past 20 years FQF has conducted **over 350 IRCA U.K. approved Auditor/Lead Auditor training courses** for ISO 9001 Quality Management Systems (QMS), ISO 14001 Environment Management Systems (EMS), OHSAS 18001 Occupational Health and Safety Management Systems (OH&SMS) and ISO 22000 Food Safety Management Systems (FSMS).

In addition we also provide FICCI certified trainings on Energy Management Systems based on ISO 50001, Laboratory Management Systems based on ISO/IEC 17025, training on Six Sigma certification, Life Cycle Assessment, CDM, Project Management etc. We also provide consultancy support on the effective implementation of above management systems leading to certification/accreditation.

10. ABOUT TUV NORD CERT GmbH

TUV NORD is a well established and reliable partner for inspection and certification services throughout the world. With more than 1,200 experienced experts, our pool of auditing guarantees the highest level of competence in the certification of management systems, products and personnel.

11. COURSE CONTENT

Introduction

- IRCA and the Auditor Registration Scheme
- Auditor Codes of Conduct

An Introduction to Food Safety Management System

- Consumer demands and the need to control food Safety

The Evolution of Food Safety Management Systems

- An overview of management system principles
- Third party Certification.

The Requirements of ISO 22000

- ISO 22000-2005 - Structure & general principles
- Planning & realization of safe products
- Verification, Validation & Improvement

Management Systems Auditing

- What is an Audit and why are Audits necessary?
- The Audit Process
- Auditing in relation to food safety & ISO 22000
- ISO 19011 and auditor competence

The Assessment Process

- An Overview
- Initial Contact
- Pre-Assessment Visits
- Document Review
- Initial Preparation
- Detailed Planning
- The On-Site Assessment
- Opening Meeting
- Audit Conduct
- Evaluating Results
- Closing Meeting
- Corrective Action
- Formal Report
- Follow-Up and Surveillance Visits

Audit Tools & Techniques

- Detailed Planning & Check List development
- Searching for Evidence
- Conducting Interview and Asking Questions
- Auditor and Auditee Tactics
- Recording the Results

Exercises on above

LIST OF PARTICIPANTS OF LAST THREE ISO 22000:2005 LEAD AUDITOR COURSES

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