Training Content

1. Introduction

- 1.1. Certification and Accreditation
- 1.2. The Global scenario and APLAC, ILAC MRA
- 1.3. The Process of Laboratory Accreditation.
- 1.4. Management Requirements of ISO/IEC 17025:2005
- 1.5. Management Requirements of ISO/IEC 17025:2005
- 1.6. Detailed examination of important management system elements.

2. Introduction to Auditing

- 2.1. Types and methods of Audit
- 2.2. Checklist preparation, Audit Planning and Audit Schedule.
- 2.3. The Audit Process

3. Detailed examination of important technical operations

- 3.1. Overview of Measurement uncertainty.
- 3.2. Equipment
- 3.3. Measurement Traceability.
- 3.4. Assuring Quality of Test & Calibration results.
- 3.5. Personnel
- 3.6. Accommodation and Environment Conditions
- 3.7. Test & Calibration Methods and method validation.

4. Identification of Non Conformities

- 4.1. Preparation of Audit Report
- 4.2. The Internal Audit Process
- 4.3. Implementation of Laboratory
 Management System with evidence
 leading to accreditation

5. Technical Requirement of ISO/IEC 17025:2005 Standard

6. Syndicated exercise on:

- a. Management Requirement
- b. Developing Documented Procedure
- c. Technical requirements
- d. Developing standard operating procedure
- e. Internal Audit
- f. Identification and writing of Nonconformities
- g. Corrective action close out of non conformities