





IRCA UK Approved ISO 9001:2015 Quality Management System (QMS) Auditor/Lead Auditor Training Program

Nov 06 – 10, 2017

Course Provider



Valued Quality. Delivered.

Course Registration No.: A 18086

Introduction

The aim of the course is to provide an understanding of the principles and practices of QMS auditing and to impart practical training on quality auditing skills. At the end of the course delegates will be able to:

- ✓ Interpret correctly the requirements of ISO 9001:2015 and how they apply to the processes of a company
- ✓ Conduct an effective gap analysis/internal audit/supplier's audit/third party certification audit
- ✓ Initiate improvements in the quality management system (QMS) of a company

YOU SHOULD ATTEND THIS COURSE IF

- √ You require detailed knowledge of quality auditing process
- √ Your job involves assessment of suppliers and potential suppliers
- ✓ You are responsible for managing the internal quality audit function within your organization
- ✓ You are involved in preparing their organization for assessment by customers or certification body
- √ You wish to become registered as Auditor or Lead Auditor with International Register of Certificated Auditors (IRCA, IQA - UK)

ABOUT FICCI QUALITY FORUM

FICCI Quality Forum (FQF) is a specialized division of Federation of Indian Chambers of Commerce and Industry (FICCI) set up with main objective to sharpen the competitive edge of the Indian Industry. FQF provides training, consulting and research services focused on enhancing the quality quotient of clients and partner organization. FQF provides a full range of training programs on effective implementation of national and international management systems standards to support all learning needs from initial understanding to certification as Lead Auditor.

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COURSE REGISTRATION & REGISTRATION PROCEDURE

Date: Nov 06 - 10, 2017 **Timing**: 09:30 hrs – 17:30 hrs **Nature**: Non residential

Venue: FICCI, Federation House, New Delhi **Participation Fee**: Rs. 22,850 + GST @ 18% (i.e. total of Rs. 26,963/-, This includes cost of

training, course kit, lunch, tea etc.)

Registration: Send registration form along with Cheque/DD in favour of "FICCI Quality Forum". The seats are limited to 20 and registration will be done on first come first serve basis

ABOUT OUR FACULTY

Our Lead Faculty of this course Mr. S.C. Arora has rich experience of over 40 years in quality control, third party certification and quality management. He is IRCA UK certificated ISO 9000 Lead QMS Auditor & has conducted more than 200 Lead Auditor Courses till date not only in India but in other countries viz. Bangladesh, Bahrain, Bhutan, Kyrgyzstan, Malawi, Maldives, Mauritius, Nepal Oman, Sri Lanka, Tajikistan, etc.

He is the author of six books on QMS related subjects published by International Trade Centre, UNCTAD/WTO, Geneva &United Nations Industrial Development Organization (UNIDO), Vienna for worldwide distribution.

COURSE CONTENT

- Introduction
- An Overview of Quality Management
 - Standards, Principle and Definition, Accreditation, Certification and type of Audit
 - Purpose of Annex SL
- The Requirements of ISO 9001 Explained
- Scope Exclusion, Context of organisation
- Leadership, Planning, Resources Infrastructure,
 Environment for operation and Monitoring & Measurement,
 Competence, Awareness & Communication
- Documented Information, Operation planning & Control,
 Designing & Development, Performance Evaluation,
 Improvement

Quality Auditing

- What is an Audit and why are Audits necessary, The Audit Process, Auditing in relation to the "Process approach", ISO 19011 and auditor competence
- The Assessment Process, Initial Contact, Pre-Assessment Visits, Document Review, Initial Preparation, Development of the Assessment Schedule, Communication, Detailed Planning, The On-Site Assessment, Opening Meeting, Audit Conduct, Evaluating Results, Closing Meeting, Corrective Action, Formal Report, Follow-Up and Surveillance Visits

Audit Tools & Techniques

- Detailed Planning & Check List development, searching for Evidence, Conducting Interview and Asking Questions, Auditor and Auditee Tactics, Recording the Results
- Examination & Feedback



Prior to commencement of the course, all participants are expected to have an understanding of the course & implementation of ISO 9000 series of standard.

RECOGINATION

The course is recognized by the IRCA, IQA UK (International Register of Certificated Auditors).

The course meets the training requirements for individuals seeking registration as Auditor/Lead Auditor with IRCA.

The course is registered with IRCA and bears certification no.

A 18086

CERTIFICATES

Those participants who successfully complete the continuous assessment during the course and also the written examination on last day will be issued certificate by Intertek India.

COURSE MATERIAL

Registered participants will be provided with course kit comprising of delegate manual, case studies and international standard on QMS.

FOR FURTHER DETAILS, & TO RESERVE YOUR SEAT

Please contact:

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