



FICCI Quality Forum



Course Provider



Valued Quality. Delivered.

## IRCA UK Approved ISO 45001:2018 Occupational Health and Safety Management System Auditor/ Lead Auditor Training

May 27 – 31, 2019

## Introduction

The aim of the course is to help organizations around the world ensure the health and safety of the people who make their business possible. At the end of the course delegates will be able to:

- ✓ Identify the structure and requirements of an effective OH&SMS.
- ✓ Gain a thorough understanding of the ISO 45001 key terms, definitions and the ISO standardized high level structure.
- ✓ Interpret and apply the key concepts and principles of the standard to existing processes within your organization.

### ABOUT FICCI QUALITY FORUM

FICCI Quality Forum (FQF) is a specialized division of Federation of Indian Chambers of Commerce and Industry (FICCI) set up with main objective to sharpen the competitive edge of the Indian Industry. FQF provides training, consulting and research services focused on enhancing the quality quotient of clients and partner organization. FQF provides a full range of training programs on effective implementation of national and international management systems standards to support all learning needs from initial understanding to certification as Lead Auditor.

# ...IRCA UK Approved ISO 45001:2018 Occupational Health and Safety Management System Auditor/Lead Auditor

### COURSE REGISTRATION & REGISTRATION PROCEDURE

**Date:** May 27 - 31, 2019

**Timing:** 09:30 hrs – 17:30 hrs

**Nature:** Non residential

**Venue:** FICCI, Federation House, New Delhi

**Participation Fee:** Rs. 25,850 + GST @ 18% (i.e. total of Rs. 30,503/-, This includes cost of training, course kit, lunch, tea etc.)

**Registration:** Send registration form along with Cheque/DD in favour of "FICCI Quality Forum". The seats are limited to 20 and registration will be done on first come first serve basis

### ABOUT OUR FACULTY

Our lead faculty of this course Mr. Naveen Kaushal, has rich industrial experience in Energy, Occupational Health and Safety, Environmental & Quality Management systems. He has managed and conducted more than 650 third party audits for these standards not only in India but across the globe.

He has also conducted more than 450 days of trainings & has handled many international assignments on energy, occupational health & safety, environmental management systems.

### YOU SHOULD ATTEND THIS COURSE IF

- ✓ You want to know and understand new structure of ISO 45001:2018
- ✓ You want to understand & interpret changes in ISO 45001:2018
- ✓ You want to understand difference between ISO 45001:2018 & OHSAS 18001:2007
- ✓ You want to understand and plan for transition of OHSMS to new standard.
- ✓ You wish to become registered as Auditor or Lead Auditor with International Register of Certificated Auditors (IRCA, IQA - UK)



### COURSE CONTENT

- **Introduction**
- **An Overview of OH&S ISO 45001:2018**
  - Standards, Principle and Definition, Accreditation, Certification and type of Audit
  - Purpose of Annex SL
- **The Requirements of ISO 45001 Explained**
  - Scope Exclusion, Context of organisation
  - Leadership, Planning, Resources – Infrastructure, Environment for operation, Hazard Identification and Risk Assessment and Monitoring & Measurement, Competence, Awareness & Communication
  - Documented Information, Operation planning & Control, Designing & Development, Performance Evaluation, Improvement
- **Auditing**
  - What is an Audit and why are Audits necessary, The Audit Process, Auditing in relation to the "Process approach", ISO 19011 and auditor competence
  - The Assessment Process, Initial Contact, Pre-Assessment Visits, Document Review, Initial Preparation, Development of the Assessment Schedule, Communication, Detailed Planning, The On-Site Assessment, Opening Meeting, Audit Conduct, Evaluating Results, Closing Meeting, Corrective Action, Formal Report, Follow-Up and Surveillance Visits
- **Audit Tools & Techniques**
  - Detailed Planning & Check List development, searching for Evidence, Conducting Interview and Asking Questions, Auditor and Auditee Tactics, Recording the Results

### Examination & Feedback

### PREREQUISITE

Prior to commencement of the course, all participants are expected to have an understanding of the basics of Occupational Health & Safety.

### RECOGNATION

The course is recognized by the IRCA, IQA UK (International Register of Certificated Auditors). The course meets the training requirements for individuals seeking registration as Auditor/Lead Auditor with IRCA.

### CERTIFICATES

Those participants who successfully complete the continuous assessment during the course and also the written examination on last day will be issued certificate by **Intertek India**.

### COURSE MATERIAL

Registered participants will be provided with course kit comprising of delegate manual, case studies and international standard on ISO 45001.

### FOR FURTHER DETAILS, & TO RESERVE YOUR SEAT

Please contact:

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