

IRCA APPROVED ISO 14001:2004 EMS AUDITOR/LEAD AUDITOR TRAINING COURSE



Course provider: TUV NORD CERT GmbH

(Course Registration No. A14479)

Organized by:

FICCI QUALITY FORUM

78th Course: Sept 22 -26, 2014

1. COURSE OBJECTIVE

The aim of the course is to provide an understanding of the principles and practices of environment management system auditing and to impart practical training on environment management system auditing skills.

At the end of the course the participants will be able to:

- ✓ Interpret correctly the requirements of ISO 14001:2004 and how they apply to the processes of a company
- ✓ Conduct an effective gap analysis/internal audit/supplier's audit/third party certification audit
- ✓ Initiate improvements in the environment management system (EMS) of a company

2. YOU SHOULD ATTEND THIS COURSE IF:

- ✓ You require detailed knowledge of EMS auditing process
- ✓ Your job involves assessment of EMS of suppliers and potential suppliers
- ✓ You are responsible for managing the internal EMS audit function within your organization
- ✓ You are involved in preparing your organization for assessment by customers or certification body
- ✓ You wish to become registered as Auditor or Lead Auditor with International Register of Certificated Auditors (IRCA, IQA - UK)

3. PREREQUISITE

Prior to commencement of the course, all participants are expected to have an understanding of the content & implementation of ISO 14001 international standard on EMS.

4. RECOGNITION

The course is recognized by the IRCA, IQA-UK (International Register of Certificated Auditors). The course meets the training requirements for individuals seeking registration as Auditor/Lead Auditor with IRCA. The course is registered with IRCA and bears Certification No. A 14479.

5. COURSE MATERIAL

Registered participants are sent pre-course material in advance for preparation. Course kit comprising detailed course material and International Standard on EMS is given to each participant.

6. CERTIFICATE

Those participants who successfully complete the continuous assessment during the course and also the written examination, which is conducted on 5th day of the course, **will be issued certificate by TUV Nord CERT GmbH**

7. COURSE SCHEDULE & REGISTRATION PROCEDURE

Date: Sept 22 -26, 2014

Timing: 0930 hrs – 17:30 hrs

Nature: Non residential

Venue: FICCI, Federation House, New Delhi

Participation Fee: Rs. 21,850 + 12.36% Service Tax (Total amount of Rs. Rs. 24,551/-, includes cost of training, course kit, lunch, tea etc.)

Registration: Send registration form along with Cheque/DD in favour of "FICCI Quality Forum". The seats are limited to 20 and registration will be done on first come first serve basis

For further details & to reserve your seat, please contact:

Mritunjay Kumar

T: +91-11-2348 7356

M: +91 - 99111 64501

E: fgf@ficci.com; mritunjay.kumar@ficci.com

8. ABOUT OUR LEAD FACULTY

Our Lead Faculty of this course Mr. S.C. Arora has rich experience of over 40 years in quality control, third party certification & quality/environment management systems. He is IRCA UK certificated ISO 9000 QMS & ISO 14001 EMS Lead Auditor (Registration No. A005025) and has conducted more than 200 Lead Auditor Courses till date not only in India but in other countries viz. Bangladesh, Bahrain, Bhutan, Kyrgyzstan, Malawi, Maldives, Mauritius, Nepal Oman, Sri Lanka, Tajikistan, etc.

He is the author of six books on QMS related subjects published by International Trade Centre, UNCTAD/WTO, Geneva & United Nations Industrial Development Organization (UNIDO), Vienna for worldwide distribution.

He is the Principal Consultant of FICCI Quality Forum & has also provided consultancy to multinational, large, medium and small companies in India and abroad for effective

implementation of the ISO 9001 based Quality Environment Management Systems both in manufacturing & service sector.

9. ABOUT FICCI QUALITY FORUM

FICCI Quality Forum (FQF) is a specialized division of Federation of Indian Chambers of Commerce and Industry (FICCI) set up with main objective to sharpen the competitive edge of the Indian Industry. FQF provides training, consulting and research services focused on enhancing the quality quotient of clients and partner organization. FQF provides a full range of training programs on effective implementation of national and international management systems standards to support all learning needs from initial understanding to certification as Lead Auditor.

FQF retains a pool of highly qualified, experienced and best in class trainers for course delivery and provides both open house as well as in house courses. For the past 20 years FQF has conducted **over 350 IRCA U.K. approved Auditor/Lead Auditor training courses** in collaboration with Nigel Bauer and Associates (NBA), UK, for ISO 9001 Quality Management Systems (QMS), ISO 14001 Environment Management Systems (EMS), OHSAS 18001 Occupational Health and Safety Management Systems (OH&SMS) and ISO 22000 Food Safety Management Systems (FSMS).

In addition we also provide FICCI certified trainings on Energy Management Systems based on ISO 50001, Laboratory Management Systems based on ISO/IEC 17025, training on Six Sigma certification, Life Cycle Assessment, CDM, Project Management etc. We also provide consultancy support on the effective implementation of above management systems leading to certification/accreditation.

10. ABOUT TUV NORD CERT GmbH

TUV NORD is a well established and reliable partner for inspection and certification services throughout the world. With more than 1,200 experienced experts, our pool of auditing guarantees the highest level of competence in the certification of management systems, products and personnel.

11. COURSE CONTENT

1.0 Introduction

- 1.1 Environmental Issues
- 1.2 Pressures on Business
- 1.3 Initial Environmental Review

2.0 Understanding ISO 14001

- 2.1 Introduction to Business Management System
- 2.2 Introduction to ISO 14001
- 2.3 ISO 14001 – Policy
- 2.4 ISO 14001 – Planning
- 2.5 ISO 14001 – EMS Implementation
- 2.6 ISO 14001 – Checking and Review
- 2.7 Eco Management and Audit Scheme

3.0 The EMS Audit Process

- 3.1 Introduction to EMS Auditing
- 3.2 Certification of an EMS to ISO 14001
- 3.3 Planning the Audit
- 3.4 Undertaking the Audit
- 3.5 Reporting the Audit
- 3.6 Corrective Action, Audit Follow-Up and Close – Out

4.0 Environment Legislation

- 4.1 International Environment Law

5.0 Audit Tools & Techniques

- 5.1 Detailed Planning & Check List development
- 5.2 Searching for Evidence
- 5.3 Conducting Interview and Asking Questions
- 5.4 Auditor and Auditee Tactics
- 5.5 Recording the Results

Exercise on above

LIST OF PARTICIPANTS OF PREVIOUS ISO 14001 LEAD AUDITOR COURSES AT FICCI

<p>Mr. Jayesh Patel Adani Ports & SEZ Ltd. Gujarat M: 096876 04201 E: Jayesh.patel1@adani.com Jayesh567@yahoo.co.in</p>	<p>Mr. Sachin Pandey Adani Ports & SEZ Ltd. Gujarat M: 089800 15473 E: Sachin.Pandey@adani.com</p>
<p>Mr. Prameet Rathod Bhubaneswar Odisha M: 098103 30146 E: snmgroup.env@gmail.com</p>	<p>Mr. M. M. Gupta Surrey Canada M: + 1 604 710 1692 E: peacock@peacockcorp.com</p>
<p>Mr. Shankar Bansal Executive – Environment MGM Minerals Ltd. Bhubaneswar Odisha M: 098730 60203 E: bansal.shankar@gmail.com</p>	<p>Ms. Reena Nain Executive – Safety & Environment Honda Motor Cycle and Scooter India (P) Ltd T: 0124 – 6782000 E: reena.nain@honda2wheelersindia.com</p>
<p>Mr. Viteshver Tyagi Ambadi Enterprises Ltd. Gurgaon-122016 Haryana M: 092685 04593 E: viteshvertiyagi@ambadi.murugappa.com</p>	<p>Mr. Mukund Kumar Tanperch Limited Quality Assurance Manager Mwanza, Tanzania M + 255783 547019; + 255-683971674 E: mukundfish@yahoo.co.uk; m.kumar@qualitygroup.com</p>
<p>Mr. Sheo Das Prasad New Delhi-110041 M: 097169 77393 E: prasadsheodas@gmail.com</p>	<p>Ms. Namrata Singh Ghaziabad - 201010 Uttar Pradesh M: 096544 35858 E: namrata0499@yahoo.com</p>
<p>Ms E. Madhu Scientist – III & Deputy Quality Manager National Institute of Biologicals, Noida -201307 Uttar Pradesh M: 098117 95310 E: madhue95@gmail.com</p>	<p>Mr. R.P. Joshi AE - (CIVIL) National Institute of Biologicals, Noida-201307 Uttar Pradesh M: 099998 19390 E: joshi_rp2008@rediffmail.com</p>
<p>Krishan Chandra Panda Consultant, New Delhi M: 095825 70789, 098993 62029 E: krishanchpanda@hotmail.com</p>	<p>Mr. Ajay Kumar Jain Consultant, Ghaziabad, Uttar Pradesh M: 098910 18499 E: azu_jain@yahoo.com</p>
<p>Mr. Tarun Marwah New Delhi M: 0 99993 79056 E: tarun.marwah308@gmail.com</p>	<p>Mr. K. Gopal Executive – QA Sharp Global Ltd. New Delhi M: 097164 43782 E: Krishna.gopal108@gmail.com</p>

<p>Mr. Pradeep Sinha Gurgaon Haryana M: 098118 08733 E: pradeeplucknow@yahoo.com</p>	<p>Mr. Nishant Maheshwari CMI Ltd. Faridabad Haryana M: 098108 81453/098108 81443 E: nishantmaheshwari@cmilimited.in</p>
<p>Ms. Jyoti Singh Sr. Technical Officer Air one Aviation (P) Ltd. New Delhi M: 09891457237 E: Jyoti.singh@airone.in</p>	<p>Mr. Amit Kumar New Delhi M: 08512030117 E: amit.kr.bkcc@gmail.com</p>
<p>Mr. Anant Shrivastava Jaipur Rajasthan M: 08003993463 E: anantshrivastava08@gmail.com</p>	<p>Mr. Ravish Sharma Fidelity Information Service Gurgaon Haryana M: 09871374598 E: ravishsharma2k4@gmail.com</p>
<p>Mr. Rajan Varshney DGM, PE-Barh-TF NTPC, Noida, Uttar Pradesh M: 096509 91287 E: rvarshney@ntpceoc.co.in</p>	<p>Mr. Murali Srinivas VP – TQM Elcom Innovations Pvt. Ltd, Noida Uttar Pradesh E: murali@elcominnovations.com</p>
<p>Mr. Bighneswar Patra Technip KT India Ltd., Noida Uttar Pradesh M: 095823 02052 E: BPatra@technip.com</p>	<p>Mr. Saurabh Kumar Gautam Arhata Biotech Pvt. Ltd, Noida Uttar Pradesh M: 095993 54511 E: saurabhhey@gmail.com</p>
<p>Ms. Sneha Singh Aristotle Consultancy Pvt. Ltd. New Delhi M: 081306 77003 E: sneha83singh@gmail.com</p>	<p>Ms. Shikha Nayyar Philips Electronics, New Delhi M: 098181 85623 E: shikhanayyar1990@gmail.com; Sn539@drexel.edu</p>
<p>Mr. Tejaswi Waghmare DCDE – Hydro Engg, NTPC, Noida Uttar Pradesh M: 096509 91488 E: tejaswi@ntpceoc.co.in</p>	<p>Mr. M. N. Islam Terna Qatar M: 080844 60683; +974702 19863 E: nasr_parsons@yahoo.co.in</p>
<p>Mr. Zuhaib Ahmed Nuberg Engg. Ltd, Noida Uttar Pradesh M: 099118 76676 E: zuhaib8667@ymail.com</p>	<p>Mr. Pradeep Jain DCDE – Hydro Engg. NTPC, Noida, Uttar Pradesh M: 099118 76676 E: jain98@ntpceoc.co.in</p>

<p>Mr. Amit Saini AHA, P.D. U. Medical College & Hospital, Rajkot Health & Family Welfare Dept. Govt. of Gujarat M: 090166 30366 E: amitsaini.mech@gmail.com</p>	<p>Dr. Ashutosh Goel AGM – R&D Somany Ceramics Ltd. T: 01276-241001 (Ext: 504) M: 09050002593 E: research_dev@somanytiles.co.in</p>
<p>Ms. Deepti Gupta Technip KT India Ltd. T: 0120 – 4301652 E: dgupta@technip.com</p>	<p>Mr. Praveen Kumar Srivastava T: 011-24654247 M: 098107 10520 E: prkr1970@yahoo.com</p>
<p>Mr. Pramod Kumar Dubey Technip KT India Ltd., Noida Uttar Pradesh T: 0120 – 4301652 E: pkdubey@technip.com</p>	<p>Mr. Banish K. Jha Sr. Manager – CQA, NTPC T: 0120 – 3316290 M: 09650991809 E: banish@ntpceoc.co.in</p>
<p>Mr. Neeraj Rupauliha Technip KT India Ltd, Noida Uttar Pradesh T: 0120 – 4301652 E: nrupauliha@technip.com</p>	<p>Mr. Atul Paranjape, G.M. QA, QC Larsen & Toubro, Mumbai M: 9870437840 E: atul.paranjape@larsentoubro.com</p>
<p>Ms. Zita Vargas Contreras Food Engineer Santiago Chile E: zitavargas@gmail.com</p>	<p>Mr. Hardeep Singh Pavilions and Interiors (I) Pvt. Ltd., Noida, T: 0120-4513400; M: 9717766799 E: hardeep.pni@gmail.com</p>
<p>Mr. Roomesh Garg Moser Baer, Greater Noida M: 9312125812 E: roomeshgarg@sify.com</p>	<p>Mr. Rehan Ahmad Consultant, Middle East M: 9897273804, +974-70219923 E: rehan_188@yahoo.co.in Terna.rehan@gmail.com</p>
<p>Ms. Annapurna Tripathi Pavilions and Interiors (I) Pvt. Ltd., Noida T: 0120-4513400 M: 9310159115</p>	<p>Mr. Sumantu Chhabra Moser Baer, Noida M: 9958299028 E: sumanta@gmail.com</p>
<p>Mr. Avnish Mishra Ex NAVY Officio, Ghaziabad M: 8745997591 E: m.avnish@gmail.com</p>	<p>Ms. Sudha V. Gopinath Deputy Quality Manager & Incharge – Blood Product Lab National Institute of Biologicals (MOHFW) M: 9810710056 E: sudhagopinath@rediffmail.com</p>
<p>Dr. Reba Chhabra Head – Immuno Diagnostic Kit Lab National Institute of Biologicals (MOHFW) M: 9811215521 E: rchhabra@nib.gov.in</p>	<p>Mr. Kuldeep Singh Yadav Head (HR) Aravali Infra Power Ltd, Gurgaon, Haryana M: 8447732315 E: kuldeephrd@gmail.com</p>

<p>Mr. Manvendra Singh Senger, Manager QA Jubilant Life Sciences Ltd, Gajraula, Uttar Pradesh M: 91-9639003233 E: manvendra_senger@jubl.com</p>	<p>Ms. Nitasha Khatri Gujarat Environment Management Institute (GEMI) Gandhinagar Gujarat M: -09408635040. E: nitashakhatri@rediffmail.com</p>
<p>Ms. Simaba Jadeja Gujarat Environment Management Institute Ahmedabad, Gujarat M: 9586268371 email-simajadeja@gmail.com</p>	<p>Dr. Minal Shukla Asst. Quality Manager Sarvodaya Hospital and Research Center, Faridabad, Haryana M: +91-9717779560 E: shukla.minal@gmail.com</p>
<p>Ms. Merily Abraham, Asian Institute of Medical Service , Faridabad M: 09650099182 E: merilyabraham@gmail.com</p>	<p>Mr. Raj Kumar Singh, Moser Baer Delhi-110091 M: 9911729174 E: rajmits.mbil@gmail.com</p>
<p>Ms. Barsha Das New Delhi M: 9555132485 E: barsha20000@gmail.com</p>	<p>Mr. Prashant D. Nikhade Borouge (India) Pvt. Ltd., Mumba M: 9820063165 E: prashant.nikhade@borouge.com</p>
<p>Mr. Krishnaraj Das Mumbai: 400093. M: 09022734992 E: krishnaraj.das@gmail.com</p>	<p>Ms. Shalu Bansal New Delhi M: 8527840980 E: shalubansal1234@yahoo.com</p>
<p>Mr. Vishal Kumar INDIGO, New Delhi M: 9953540037 E: amrendra.kumar@goindigo.in</p>	<p>Mr. Prince Badyal Maruti Suzuki India Ltd, Gurgaon, Haryana M: 9999034889 E: prince.badyal@maruti.co.in</p>
<p>Mr. Amrendra Kumar INDIGO Engineering Office, New Delhi M: 9953540037 E: amrendra.kumar@goindigo.in</p>	<p>Mr. Hari Murti Yadav Moser Baer India Ltd, Greater Noida M: 9999239642 E: harimurti_yadav@yahoo.co.in</p>
<p>Mr. Rakesh Singh Freelance Consultant M: 9212255506 E: rakeshbhagwantsingh@gmail.com</p>	<p>Ms. Amrita Tripathi Datamatics Global Services Limited, Mumbai M: 8960557908 E: amritatripathi22@yahoo.co.in</p>
<p>Mr. Susanta Kumar Bhuyan Kiran Udyoga Pvt Ltd., Gurgaon Haryana M: 9818896940 E: susanta_bhuyan@yahoo.co.in</p>	<p>Mr. Har Pratap Singh Solar Industries (I) Ltd, Bhilwara, Rajasthan M: 9928932828 E: har.pratp@yahoo.in</p>
<p>Mr. Rajeev Jain, Moser Baer India Ltd, Greater Noida. Uttar Pradesh M: 9560693599 E: Jain.rajeev73@gmail.com</p>	<p>Dr. Priya Jaitly Mehta Fortis Hospital, Shalimar Bagh Delhi-110088 M: 9311187925 E: drpriyamehta003@gmail.com</p>

<p>Ms. Kanchan Mundhra Mundhra Chemicals Pvt. Ltd New Delhi - 110034 M: 8860681964 E: kanchan@mundhrachemicals.com</p>	<p>Mr. Ravi Narasimhan GCAS Quality Certifications India & UAE Tel: 011 - 45261824 M: 9818001116 E: nravi10@gmail.com</p>
<p>Dr.(Lt.Col.) Rahul Shukla Yashoda Superspeciality Hospital Kaushambi, Ghaziabad M: 9910855611 E: drrahulshukla@gmail.com</p>	<p>Mr.Krishna Kumar Jha Sahara Helicopters Sahara Prime City Ltd New Delhi-110037 M: 9312545087 E: krish_kjha@yahoo.com; sarahelicopters@gmail.com</p>
<p>Ms. Kanika Seth BC Management Services Pvt Ltd Noida-201301, Uttar Pradesh T: 0120-4584060 M: 9891982248 E: Kanika.Seth@britishcouncil.org</p>	<p>Mr. Vipin Singhal TUV SUD South Asia Pvt Ltd, New Delhi M: 9871979555 E: vipinsinghal_001@rediffmail.com</p>
<p>Mr. Sujoy Kumar Goswami Chandannagore West Bengal-712136 M: 9731842500 E: sujoykgoswami@gmail.com</p>	<p>Ms. Parul Wadhwa Management Consultant EXL Services, New Delhi-110065 M: 9810569338 E: wadhwa5parul@gmail.com</p>
<p>Capt. Manu Lath Astamurti Entertainment Private Limited Rohini, New Delhi - 110085 M: 9971031157 E: manulath@gmail.com</p>	<p>Mr. Pranoy Banerjee Win Medicare Pvt Ltd New Delhi M: 9582914624 E: pranoybanerjee@live.com</p>
<p>Ms. Jaswant Kaur Perfect Professional, Mumbai M: 9930872212, 9878266012 E: jaazz17@gmail.com</p>	<p>Ms. Nisha Sharma Defence Institute of Psychological Research (DIPR), DRDO Organization, Timarpur M: 9013805530 E: nisha_sharma343@yahoo.com</p>
<p>Mr. Amolak Sandhu Agilyst Consulting Private Limited Chandigarh M : 9888599557 E : amolak_sandhu@yahoo.com</p>	<p>Mr. Sunil Kumar Stellar Info, Timar Pur, New Delhi – 110054</p>
<p>Commander A. Sarabhai, NSTL, Vigyan Nagar, Vishakhapattanam-530027 Andhra Pradesh M: 9490744387 E: anshumali_sarabhai@rediffmail.com</p>	<p>Mr. Atul Bhardwaj Agilyst Consulting Private Limited, Chandigarh M: 9780818207 E: 30atual@gmail.com</p>

<p>Mr. Pawan Kumar Suzuki India Limited, Gurgaon Haryana -122015 M: 8800677169 / 9310109423 E: pawan.kumar.sinha@gmail.com</p>	<p>Mr. Vivek Sharma Quality Assurance Asian Paints India Limited, Noida Uttar Pradesh T: 0120-2344113 M: 9810774042 E: vivekzchem@gmail.com</p>
<p>Mr. Saurabh Sharma HCL Technologies Ltd, Noida 201301 Uttar Pradesh - 201301 M: 9958890680 E: mt_saurabh@rediffmail.com</p>	<p>Mr. S.C. Verma Scientist 'D' DCV & E (DRDO HQ), Rajaji Marg, New Delhi-110011 M: +91 9911510002 E: vermasasc@rediffmail.com</p>
<p>Mr. Ankur Kaushik Sledge Hammer Oil Tools Pvt Ltd, Faridabad Haryana - 121005 M: 9958177838 E: ankur@sledgehammerasia.com</p>	<p>Mr. Minesh kumar Dutt, Glaxo Smithkline Ltd, Nabha, Punjab M: +91 9463053605 Mail: mineshkdutt@gmail.com</p>
<p>Mr. Sukhbir Singh QVC Certification Services Pvt Ltd Ambala City – 134003, Haryana M:+91 9215988404 / 9868457449 E: sspepl@rediffmail.com</p>	<p>Ms. Swati Makhija Delhi-110009 M: +91 9873334232 E:swatimakhija14@gamil.com</p>
<p>Ms. Kamakshi Sriram Evershine Millenium Paradise Kandivali (E), Mumbai 400101 M: +91 9920065195 Mail: kamakshi.shriram@gmail.com</p>	<p>Mr. Deepak Kumar Thapliyal Ghaziabad 201014, U.P. M: + 91 9810361706 E: deepakthaps@rediffmail.com</p>
<p>Wg Cdr PS Randhawa (Retd) Head Quality, Quickjet Cargo Old Udaan Bhawan, Domestic Terminal, IGI Airport New Delhi-110037 M: +91 8800112225 E:: ps.randhawa@quickjet.co.in</p>	<p>Mr. Amit HCL Technologies Ltd, Noida Uttar Pradesh - 201301 M: 9560400947 E: t-amit@hcl.com</p>
<p>Mr. J. P. Baruah, Assam Mineral Development Corporation Ltd., Guwahati - 781006. M: 91 9435048783 E: jpbghy@rediffmail.com</p>	<p>Mr. Arif Ahmad Khan, Stellar Information Systems, Gurgaon M: + 91 9910069938 E: arifahmad786@gmail.com arif.khan@stellarinfo.com</p>
<p>Ms. Neha Narula, Officer (CQA), Engineers Indi Ltd, Gurgaon M: + 91 9871558838 E: neha@eil.co.in</p>	<p>MR P K DE, Deputy Manager, Technical Training Chambal Fertilisers & Chemicals Ltd, Kota Ph: 0744 2782077 M: + 91 9829384265 E: pk.de@chambal.in</p>